

# BRANSTON & MERE PARISH COUNCIL

**Clerk to the Council**  
**Mrs Sarah Stead**

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Any member of the public that wishes to log in to the meeting needs to install the free Microsoft Teams app onto their device and send their request by email to [assistantclerk@branstonpc.co.uk](mailto:assistantclerk@branstonpc.co.uk) by noon on 1<sup>st</sup> June and they will be sent an invitation and link.

## **AGENDA**

- Item 1           a) Acceptance of apologies for absence and reasons given.  
                  b) Declarations of Pecuniary & Non-Pecuniary Interests.
- Item 2           Public Forum.
- Item 3           a) To resolve that the notes of the meeting held on 4<sup>th</sup> May are approved as the Minutes.  
                  b) Matters arising from the Minutes for clarification.
- Item 4           Reports from outside bodies – an opportunity to raise issues on circulated reports.
- Item 5           Correspondence:  
                  a) Letters for information.  
                  b) CAB – Request for financial support.  
                  c) Marie Curie – Request for financial support.  
                  d) Resident – Complaints about speeding vehicles.
- Item 6           Planning & Tree Applications.
- Item 7           Other Reports:  
                  a) To approve the loan terms & issues relating to the Parish Office.           Mrs Stead.  
                  b) Emergency Plan & ongoing community help.                       Cllr Marchant.  
                  c) Latest proposals for the Pavilion project.                       Cllr Tebb.  
                  d) Community Speed Initiative.                                       Cllr Nauls.  
                  e) To consider recommendations for tree work at Lincoln Road.       Mrs Naylor.  
                  f) Cancellation of the 2020 Beer Fest.                               Cllr Clarke.
- Item 8           Governance Review –  
                  a) Risk Assessment.  
                  b) To review the Standing Orders and Financial Regulations.  
                  c) To consider a policy to deal with requests for financial aid for charities.
- Item 9           Finance:  
                  a) To approve payments to be made.  
                  b) To review the Annual Governance Statement.  
                  c) To approve and sign the audited accounts for 2019/20.
- Item 10          Items for information – Cllrs are requested to use this opportunity to report minor matters not included elsewhere on the agenda and to raise items for future agendas.