**Branston & Mere Parish Council**

Application Form

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| Post Applied For: |

**Section 1 - About You:**

Surname: Forename(s): Title:

Previous Names:

Home Address:

Preferred contact number: Alternative number:

E-mail:

Do you have the right to work in the UK? Yes / No

Any offer of employment will be subject to proof of eligibility to work in the UK.

Do you have any access requirements for interview? Yes / No

If yes, please specify:

Have you ever been convicted of a criminal offence? Yes / No

*Disclosure of Criminal Offences: The Rehabilitation of Offenders Act 1974 gives individuals the right* ***not*** *to disclose details of old offences which are seen as ‘spent’.*

Please give details, including dates and places, of pending prosecutions and any convictions, cautions and bind-overs since the age of 17 years, that are not ‘spent’.

Are you related to any councillor or employee of Branston & Mere Parish Council? Yes / No

If yes, please give details:

Do you have use of a car? Yes / No

Do you hold a clean, current driving licence? Yes / No

**Section 2 – REFERENCES:**

Please give the names of two referees, one from your present employer (or previous employer if you are not currently working) and one from a professional referee. We will not approach your referees before making a formal offer of employment.

Name, address & telephone number of referees:

1. 2.

Position Held: Position Held:

**Current (or most recent) employer:**

Name:

Address:

Job title:

From - To:

Period of notice required:

**Section 5 – Declaration:**

***I hereby declare that to the best of my knowledge the information provided is true, complete, and correct. I understand that any false statement or omission could lead to dismissal if appointed to this post.***

***I understand that I will be privy to confidential information whilst working for Branston & Mere Parish Council and confirm that I will treat such information with discretion and in accordance with the UK General Data Protection Regulations 2018.***

**Signature: ………………………………………………………………….**

**Date : ……………………………………………………………………….**

*All information provided on this form will be dealt with in accordance with the UK General Data Protection Regulations 2018. All personal information will only be used for the purpose of recruitment and will only be retained for administration purposes if appointed.*