

## **BRANSTON AND MERE PARISH COUNCIL**

### **TERMS AND CONDITIONS**

Terms and conditions, including, privacy policy, for parish, community and councillor websites. By using this site, you are agreeing to be bound by the following terms and conditions. Provision of parish, community or councillor websites is a service provided to the respective organisation by Lincolnshire County Council, Newland, Lincoln, LN1 1YG.

**Disclaimer** The data on the site is supplied and managed by the parish, community or councillor who should be contacted with any comment about the data. Neither the parish, community councillor or Lincolnshire County Council can accept responsibility for any loss or inconvenience caused by reliance on inaccurate material contained in this site.

**Links to other sites** Certain links, including hypertext links, in this site will take you outside of the site. Links are provided for your convenience and inclusion of any link does not imply endorsement or approval by the parish, community, councillor or LCC of the linked site, its operator or its content.

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Any other use of the materials on the site (including reproduction for purposes other than noted above and alteration, modification, distribution or republication), without the prior written permission of the parish, community or councillor and LCC, is strictly prohibited.

Should you require permission for the above, please contact, in the first place, the County Council's Web Team, Rm 5, City Hall, Orchard St, Lincoln, LN1 1XX.

#### **Privacy policy**

The parish, community, councillor or LCC, as the data collector, may collect information from visitors to this site. On this website we use Google Analytics to measure and analyse information with respect to visits to our website.

To that effect we use your IP-address to collect, among other things, internet traffic data and data regarding your browser type and computer. In addition cookies are used (see "cookies" below). The cookie contains merely a unique number and therefore no personal data. The cookie cannot be used to identify you on websites of

third parties. NB: It is possible to configure your web browser to refuse cookies or to be informed if a cookie is set. We refer you to the manual of your web browser.

We will not use the IP-addresses or cookies to identify you personally. We use the services of Google Analytics in order to increase the efficiency of our websites. This information is used to monitor site usage.

Cookies and logging of IP addresses are used to enable LCC to monitor site traffic and repeat visitor statistics. These statistics will not include information that can be used to identify any individual. Such information is anonymous. By submitting your data, you consent to the use of that information as set out above.

Where personal data is requested through forms, such data is only used for the purpose stated on the form and will not be given or sold to any third parties. This privacy policy covers Parish, Community and Councillor Web sites.

Websites linked from this site are not covered by this policy. Lincolnshire County Council will at all times comply with the requirements of the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018.

#### Accessibility

This website has been designed and built to be compliant with WAI (Web Accessibility Initiative) at a minimum rating of "A". This means we aim to meet the standard required for Local Government websites.

**Photographs** Photographic images are occasionally used for journalistic or artistic purposes. Whenever possible the parish, community, councillor or LCC obtains (either directly or via third parties) the express permission for images of people to be used on the web. However, this is not always possible for group photographs. Should a member of the public object to their image being contained in any such photograph they should contact [Customer\\_Services@lincolnshire.gov.uk](mailto:Customer_Services@lincolnshire.gov.uk) describing where and on which site the image appears or better still providing the URL (web address) of the page and the photograph will be removed.

**Summary of technical terms used in these terms and conditions** Browser Used to locate and display Web pages via a software application. The most popular ones are Safari and Edge.

#### Cookie

A cookie is a small file that is stored on your computer when you visit a website. If you visit the website again, it is recognized as a repeat visit by means of the cookie. Cookies are also used to store temporary information as a user moves from page to page within a site. Users can set their browser not to allow cookies to be stored in their computer. To do this, please follow the instructions provided with your web browser software.

#### IP address

If you are connected to the Internet, you have one, for example it may look something like this 194.73.67.30. User session A user's visit to a site begins when the user first accesses any page on a given site and ends after a visitor has left that site and not revisited it within a specified amount of time (normally 20 minutes) or when the user's browser is closed. Web server Delivers (serves up) web pages to your computer

#### **DOCUMENT HISTORY**

|                           |                |
|---------------------------|----------------|
| Responsible Committee     | Full Committee |
| Approval by               | Full Committee |
| Date of approval/adoption | 12.05.25       |
| Minute reference          | 17238          |
| Date for next review      | May 26         |