

Branston and Mere Parish Council.

[illegible]

Dated September 2018

Risk Assessment

Branston and Mere Parish Council.

[illegible]

Dated September 2018

Risk Assessment

Branston and Mere Parish Council.

[illegible]

33	Volunteer Activities	Risk to safety of volunteers assisting the handymen or called upon as part of the Community Emergency Team.	Safety briefings, PPE Issued, First Aid Training.Extremely rare occurrence for volunteers to work alongside the handymen. Unnecesary now we have two.		L	H		Clerk & handyman	As required.	Yes	Yes
34	Clerk's Activities	Clerk meeting parishioners one to one	Second person informed of meeting and if deemed appropriate a chaperone will be in attendance		L	M		Clerk	As required	Yes	Yes
35	IT Equipment	Use of DSE	DSE Workstation check carried out Jan 2025 Correct monitor risers and chairs purchased in jan 2025		L	L		Clerk	Ongoing	Yes	Yes
36		Electrocution	Annual PAT testing		L	H		Clerk	Annual inspection	Yes	Yes
37		Vibration	PPE Issued with current and future equipment meeting vibration standards/requirements		L	M		Handyman & Clerks	As required	Yes	Yes
	Assets										
38	Street Furniture	Loss or damage.	Covered by Insurance		M	L		Clerk & Council	Annual in May	Yes	Yes
		General deterioration	In house maintenance		M	L		Handyman & Clerks	On going	Yes	Yes
39	Play Equipment.	General deterioration	Annual inspection	Inspected annually	M	M		Handyman & Clerks	Annual - August	Yes	Yes
			In house checks & maintenance	Logged by handymen							
			Asst Clerk attended RoSPA training 2024								
40		Play areas Safer surfaces - Risk of trips	Monthly checks undertake by handymen. Risks mitigated through appropriate action		H	M		Handyman & Clerk	On going	No	Yes
41	Pavilion	Injury to the General Public	Professional Annual and regular in house checks & maintenance		L	H		PI & Handyman /Clerks	Annual & Quarterly	Yes	Yes
42		Fire	Annual inspection of Fire Extinguishers.	Annually	L	H		Clerk	August	Yes	Yes
43		Electrocution	Annual Electrical Inspections of equipment conducted. (PAT)	Annually	L	H		Clerk	Nov	Yes	Yes
			5 year inspection of system						18 July 1905	Yes	Yes
			Annual Boiler service						Nov	Yes	Yes
44	Astro Court	Injury to the General Public	Covered by Insurance		M	M		Clerk and Handyman		Yes	Yes
			Professional quarterly service & annual inspection	Ongoing quarterly checks through Tech Surfaces					Quarterly		Yes
			In house checks	Weekly					weekly		Yes

45	Skate Park	Injury to the General Public	Additional insurance taken out April 2015. Weekly inspections in line with other play equipment.		M	M		Council, public.	Professional inspection recommended annually in April.	Yes	Yes
46		Erosion of mounds around ramps, potential for trips, slips and falls	Steps installed.		H	M		Council	On going	No	Yes
47		Risk to children crossing Moor Lane	In 30mph limit		L	H		Council	On going	Yes	Yes
48	The Jungle	Injury to the General Public	Covered by Public Liability Insurance Maintenance programme in place interanlly and with local arborers	The pipeline path has been fully realid at the start of 2025	L	L		Council	On going	No	Yes
49	Garden of Rest	Injury to the General Public and Council employees, contractors and volunteers	Safety inspections carried out by the PCC		M	M		PCC	On going	Yes	No
50	Waterwheel Lane	Injury to the General Public	Covered by Public Liability Insurance. Wire added to Boardwalk in November 2011 to reduce slip hazard.		L	L		Council	On going	Yes	Yes
51	Road safety	Injury to the General Public	Speed devices in place, new lower speed limits put into action on Lincoln Road Extra repeater signage installed at the start of 2025	New speed limits have been put into place at the end of 2024 to reduce speeding on Lincoln Road. Extra speed signs, repeaters and a speed device all present	M	H		LCC		No	Yes
54	Trees	Damage to persons or property from falling trees or branches.	Tree inspections kept up to date		L	M		Council & Clerks	Tri-annual inspection programme.	Yes	Yes
	Safety Risk	See below									
	Business Risk	See below									
	Environmental Risk	Not required									
	Probability Definitions										
	Very High	Most likely will occur on a regular basis									
	High	Likely to occur sometime									
	Medium	Unlikely to ever occur									
	Low	Most unlikely to ever occur									
	Safety										
	High	Single/Multiple Deaths									

	Medium	Serious Injuries										
	Low	Minor Injuries										
	Business Effect Definitions											
	High	Has a significant financial effect or detrimental impact on the good standing and running of the PC										
	Medium	Has a noticeable financial effect or major impact on the good standing and running of PC										
	Low	Has a minor financial effect or limited impact on the good standing and running of the PC										
	Risk Definitions											
	Untolerable	Action must be taken to resolve Risk										
	Undesirable	Action should be taken to resolve Risk down to ALARP										
	Tolerable	No further action required										
	ALARP Definition	As Low As Reasonably Practicable - Would normally only be used for Safety Risk,										
			however would be prudent to also use against Business Risks									
		The key question in determining whether a risk is ALARP is the definition of reasonably practicable. This term has been enshrined in the UK case law since the case of Edwards v. National Coal Board in 1949. The ruling was that the risk must be significant in relation to the sacrifice (in terms of money, time or trouble) required to avert it: risks must be averted unless there is a gross disproportion between the costs and benefits of doing so. Including gross disproportion means that an ALARP judgement in the UK is not a simple cost benefit analysis, but is weighted to favour carrying out the safety improvement. However, there is no broad consensus on the precise factor that would be appropriate.										
			Effects									
			High	Medium	Low							
	Probabilities	Very High										
High												
Medium												
Low												
	DOCUMENT HISTORY											
	Responsible Committee		Full Committee									
	Approval by		Full Committee									
	Date of approval/adoption		19 th May 2025									
	Minute reference		17251									
	Date for next review		May-26									